




The BJC Career Exploration Map is designed to help you explore career opportunities and development activities within BJC. Use this guide to help you understand how to access and effectively use the tool.

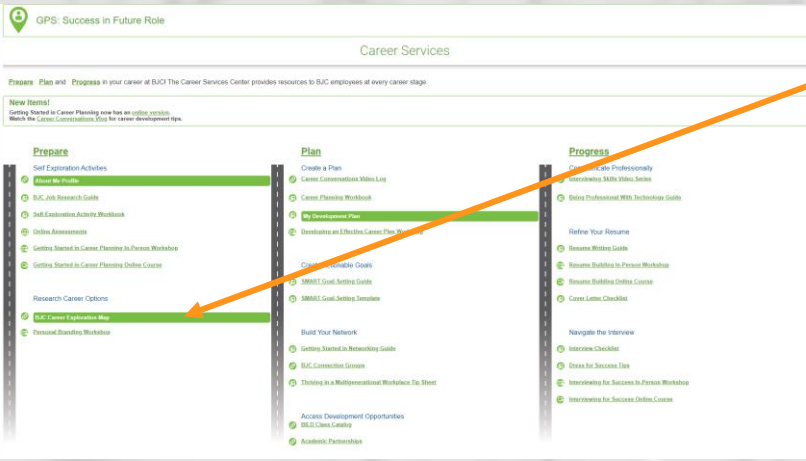
For additional questions, please contact CareerServices@bjclearn.org

TAKING ACTION: Accessing and Exploring the BJC Career Exploration Map

1 Log in to Saba by using the desktop icon or by going to bjclearn.org and clicking the Online Learning Center button.



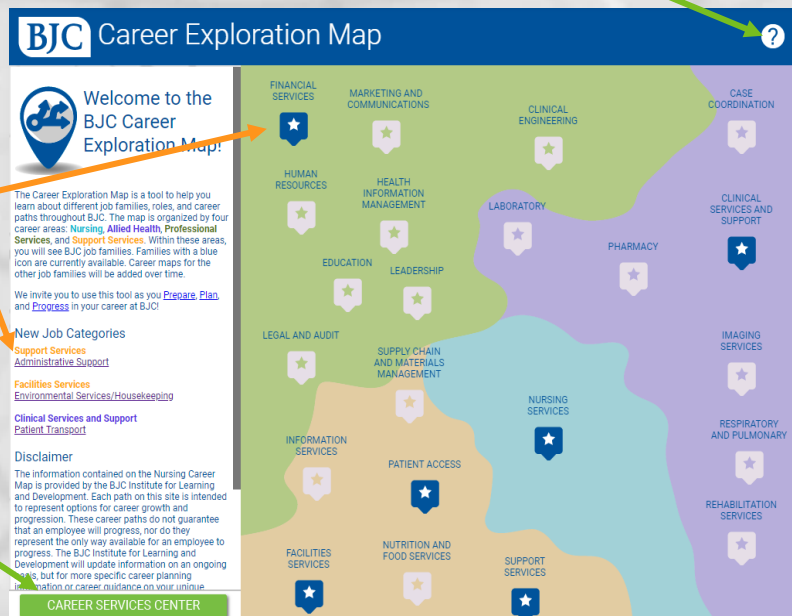

2 Click the **Career Services** button on the left side of the page under "SABA Quick Links"



3 Once at the Career Services Center workspace, there are multiple ways to access the BJC Career Exploration Map. Be sure to return to this workspace to access additional development tools.

ACCESS QRG
Click the ? at the top of the page to access a Quick Reference Guide for navigation assistance.

EXPLORE AVAILABLE MAPS
A list of available career maps can be found under "Available Job Categories". Career maps can also be accessed by clicking on the blue icons on the map.



RETURN TO CAREER SERVICES CENTER
Click to return to the Career Services workspace at any time.

[CAREER SERVICES CENTER](#)

TAKING ACTION: Exploring the Career Map Tool

VIEW DESCRIPTION OF JOB FAMILY
Learn about the function of job roles in the job family and how these team members help to create an exceptional experience for patients.

EXPLORE AVAILABLE MAPS
A list of available career maps can be found under "Available Job Functions". Available career maps can also be accessed by clicking on the icons on the map.

RETURN TO CAREER SERVICES CENTER
Click to return to the Career Services workspace at any time.

RETURN TO MAIN SCREEN
Click to return to main career map front page.

ACCESS QRG
Click the ? at the top of the page to access a Quick Reference Guide for navigation assistance.

TAKING ACTION: Using the Career Map Tool

VIEW DAY IN THE LIFE VIDEOS
Hear what BJC team members have to say about their roles.

VIEW POSITION INFORMATION
For a selected role, click to view the job description, experience, education, licensure, and certification requirements and development opportunities.

VIEW DEVELOPMENT OPPORTUNITIES
View development opportunities recommended for the role you are interested in.

VIEW PATH INFORMATION
Click on a box to explore that role. The box will turn green once selected. The road shows you possible paths to the role.

Jobs with an arrow on them link to other job families. The color of the job indicates which job quadrant that job is in. As job families become available you will be able to visit other job families to view more opportunities.

