

Uncertain of the next steps to take in your career?

Career Services provides information, tools, and guidance to help BJC employees take charge of their own career development. Visit www.bjclearn.org/CareerServices for information, tools, and to schedule a consultation with a career advisor.

Prepare

Identify Your Career Goals

- **Online tools:**
 - Career Assessments
 - Research BJC opportunities
- **Workshops:**
 - Getting Started
 - Personal Branding

Plan

Develop Your Career Plan

- **Online tools:**
 - SMART goals guide
 - Links to development opportunities
- **Workshop:**
 - Developing an Effective Career Plan

Progress

Implement Your Career Plan

- **Online tools:**
 - Resume writing
 - Interviewing Skills
- **Workshops:**
 - Resume Building
 - Interviewing for Success

Upcoming Events

April 13, 2017:

- Personal Branding

May 24, 2017:

- Getting Started in Career Planning

June 13, 2017

- Getting Started in Career Planning
- Developing an Effective Career Plan

For more information and to register for workshops, please go to links.bjclearn.org/CS



Need additional assistance? Schedule a 1:1 consultation session with a career advisor by

1. Completing the Career Services Meeting Request form
2. Contact Courtney Seeber at Courtney.Seeber@bjc.org